

**LCAC
Directors Application**

- I. Basic Information**
 - A. Name, name of play, musical/comedy/drama, Author of play, your e mail and phone numbers**

- II. Artistic Information**
 - A. Give us some information about the show itself, your concept (i.e. if you want to change the time setting for costume convenience or other reasons, if you are eliminating/adding any characters, if any roles could be women or men)**

- III. Technical Information**
 - A. Your budget**
 1. costumes
 - a. using storage stash, buying, renting
 2. scenery
 - a. who is building it and do they charge
 3. props
 4. special makeup
 5. backgrounds
 6. painting supplies
 7. food for intermission (usually \$400-\$800)
 8. food for Friday night and cast party
 9. Janitor (\$10 per hour, usually approx. 10 hrs)
 10. advertising
 11. printing
 12. Anything else you can think of—we encourage you to check out our supplies, costumes, props, and use as much as possible as opposed to buying new
 - B. Scenery**
 1. Make sure you have secured who is building it if you are not; note that not all shows need an actual set.
 2. Who is going to help you build/paint/decorate
 - C. Your actors—are there huge main parts and do you at least have an option or two of a local actor/actress who can carry it. If a musical, do you have the voices available.**
 - D. Where and When**
 1. check to make sure the space is available
 2. Have a couple of options that work for you
 - E. Tech people—name them please**
 1. Sound person—make sure they are available at least the week before, more for a musical
 2. Assistant Director/s
 3. Stage Manager—this person assumes the role of prop manager
 4. Choreographer if needed
 5. Publicity—state who is in charge of it
 6. Lighting—don't need to name them, but be aware you have to find them